

Grant berfest

Greetings!

The Grantsburg Area Chamber of Commerce's 8th annual fall festival, **Grantoberfest**, is scheduled for Saturday, **September 17** at the Grantsburg Fairgrounds. The event will run from 10:00 a.m. to 4:00 p.m. Admission will remain free!

Please join the fun this year by having an area for your business/organization! We ask that you make sure it is an **interactive area where you offer an activity, samples, drawing/prize, or game** to help make this event really fun. *Feel free to contact us if you have an idea for an activity or food item to make sure others aren't already offering it so we can avoid duplication.*

As we add on more events and free activities, such as the Pedal Tractor Pull, and more inflatables, as well as paying students to help oversee kids activities, we are in need of more funds. You will see additional sponsorship options on the sponsorship form. We hope you will please consider these opportunities!

PLEASE have your vendor applications in by August 26.

Thank you,

Your Grantoberfest Committee:

Nicki Peterson – contact@grantoberfest.com (Vendors & Sponsors)

Adriana Addison – aaddison@hotmail.com (Volunteers & Kid Zone)

Dagny Norenberg – dagnynorenberg@gmail.com (Activities & Entertainment)

Volunteer

Last year we ended up paying a dozen students because we could not find enough volunteers to oversee aspects of the event. This really cut into our funds and hope that we don't need to resort to that again this year. We ask that you please spread the word around your business or organization to see if we can get some extra volunteers this year.

Volunteers can sign up online: www.grantoberfest.com/volunteer or contact Adriana at aaddison@hotmail.com

GRANTOBERFEST 2016 VENDOR / ACTIVITY CONTRACT

Saturday, September 17, 2016 10:00am – 4:00pm at Grantsburg Fairgrounds

**Please register by Friday, August 26.*

***If you are also sponsoring Grantoberfest, no need to fill this form out, just sign the back of this form and submit with sponsor registration form.*

Business/Organization: _____

Contact Person: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip: _____ E-mail: _____

What will you be doing/providing/showcasing? _____

Location preference: _____

Space Size	Fee	Your Selection (mark appropriate box and add comments if needed)
10x6 (approximate) space – <u>Inside</u>	\$30	
Larger, custom size – <u>Inside</u> ; Specify size of area here: _____	\$50	
Corner space inside main fair building (4 spots - available to sponsors first)	\$50	
15x15 – <u>Outside</u> (Provide own shelter - optional but recommended)	\$30	
Larger, custom size – <u>Outside</u> (Provide own shelter if needed) Specify size of area here: _____	\$50	
Non-profit who is not charging money/doing fundraising 15x15 <u>Outside</u> or 10x6 <u>Inside</u> (indicate preference: _____)	Free	
Non-profit who is not charging money/doing fundraising Larger, custom size – specify size here: _____	\$20	

Non-profits that are selling/fundraising please refer to the first five options for vendor spaces.

Electricity Needs	Fee	Your Selection (mark appropriate box and add comments if needed)
120 Volt 20 Amp (regular household plug-in)	\$10	
Other, please specify: _____	\$20	

Spaces with electric are limited. You must supply your own heavy duty extension cord(s) and power strip(s) with surge protector.

Set-up hours will be Friday, September 18 from 4:00pm – 6:00pm and Saturday, September 17 from 7:30am – 9:30am. Vehicles will need to be parked in general parking by 9:30am – absolutely no exceptions! Gates open by 10:00am. Your space will be removed if you are not set up by 9:30am, with no refunds granted. Tear down may begin at 4:00 pm. No early tear downs, no exceptions. Booths must be manned at all times. More information and event map will be sent to vendors via email 1-2 weeks before event.

Please read the exhibitor agreement and food vendor requirements on the back of this form, sign, and return application (please keep a copy for your records) with fees to:

Grantoberfest
23138 South Williams Road
Grantsburg, WI 54840

****Make checks payable to Grantsburg Chamber of Commerce***

GRANTOBERFEST 2016

EXHIBITOR AGREEMENT - I agree to abide by show rules, regulations and policies:

1. Grantsburg Area Chamber of Commerce, affiliates, event location property owner (Burnett Dairy Cooperative) and workers assume no risk and shall not be held responsible for any damage, injury, loss, legal action or expenses that may arise or come to an exhibitor or his/her employee, property, or to the public from any cause whatsoever.
2. The Grantoberfest Committee reserves the right to cancel any or all future reservations made by any exhibitor that acts in any manner deemed to be detrimental to goodwill of the event.
3. The Grantoberfest Committee has the right to decline applications; in which case a letter/email notifying the vendor will be sent.
4. Refunds considered upon review of the Grantoberfest committee only.
5. Each exhibitor shall leave the premises in the same manner as found before the show.

FOOD VENDORS

Unless you are a civic group / non-profit, we ask that you provide us with a copy of your current permit from the WI Department of Agriculture or Department of Health in order to operate a "Temporary Restaurant" where you plan to prepare, serve or sell food items. For more information please visit www.dhs.wisconsin.gov/fsrl/pubs or contact us at contact@grantoberfest.com

I understand that I must meet the requirements and follow the rules of the Dept of Health and Dept of Ag including:

- A) Potentially hazardous food, such as meat and dairy products, must be maintained at safe temperatures. (41 degrees Fahrenheit and below or 135 degrees Fahrenheit and above.) Meat products need to be cooked to their appropriate temperatures.
 - B) Food serving utensils and single service items must be protected from dust, flies and other sources of contamination.
 - C) All food and beverages served at the event are to be from approved sources. No home prepared food permitted.
 - D) Smoking, eating and/or drinking in food handling service area is prohibited. Food handlers must wash their hands prior to handling food after eating, drinking, or smoking, using restroom facilities, and/or performing and other duties. All food handlers must wear gloves.
 - E) The preparation (breeding, mixing, chopping, etc.) of potentially hazardous food at the event is prohibited. These food items may be cooked and served but not prepared at the site of the event.
 - F) Condiments (ketchup, mustard, etc.) must be provided in single service containers or in approved dispensers such as pump or squeeze type bottles or covered containers with appropriate serving utensils.
 - G) Ice must be obtained from an approved source. No other food or beverage items may be stored in ice intended for human consumption.
 - I) Stands not requiring the use of a three compartment sink should have on pail of detergent water and one pail of sanitizing solution for the proper cleaning of counter and surfaces. All food handlers must wear gloves.
10. I understand that I will be held responsible for any fees or fines that may occur if I do not follow the State Department guidelines.

Exhibitor's Signature: _____ **Date** _____

Please read the above exhibitor agreement and food vendor requirements, sign, and return application (please keep a copy for your records) with fees to:

Grantoberfest
23138 South Williams Road
Grantsburg, WI 54840

****Make checks payable to Grantsburg Chamber of Commerce***

GRANTOBERFEST SPONSORSHIP

Date, Time and Location

Saturday, September 17, 2016
10:00 am – 4:00 pm
Grantsburg Fairgrounds

Event

Established in 2008, Grantoberfest is a fun family event bringing people together in one area for a fall festival.

Media and Marketing Efforts

Grantoberfest sponsors will benefit from the promotional partnership with the Grantsburg Area Chamber of Commerce. The general marketing schedule is designed to reach community members of the Grantsburg and surrounding areas who enjoy a safe and entertaining way to spend a fall day with family and friends. Local marketing efforts will include social media, online event listings, print, radio, internet, road/store signage, etc.

Funding

Grantoberfest is funded through sponsorships and booth fees. All money earned is put straight into the event to make it better the following year.

Admission

Free

Attendance

Approximately 1,800

Reasons to Become a Sponsor

- Support the Grantsburg and surrounding area communities
- Help keep Grantoberfest a free event for families to attend
- Enhance image/public awareness/branding
- Good publicity
- Promotion of a new product/service
- On-site sampling of product/merchandising
- Increase sales
- Improve customer relations

We entertain in-kind sponsorships on a case by case basis. Please contact us at contact@grantoberfest.com with proposed opportunities.

**See Reverse Side for Sponsorship Levels / Benefits / Application

GRANTOBERFEST 2016 SPONSORSHIP LEVELS / BENEFITS

Saturday, September 17, 2016 at the Grantsburg Fairgrounds

Gold Event Sponsorship = \$250

- Logo included on posters / flyers / advertisements
- Name mentions on PA system during event
- Logo included on banner at event
- Logo included on website www.grantoberfest.com – Larger and on top with link to your website
- Opportunity to utilize a standard, custom size or corner space area with 1st choice on location

Silver Event Sponsorship = \$150

- Name included on website www.grantoberfest.com with link to your website
- Opportunity to utilize a standard size area with 2nd choice on location

Sponsor a Specific Activity (includes a sign with your logo by the activity). Please also consider these options in addition to Gold and Silver sponsorships for the extra exposure and support. **Please mark activity to sponsor.**

- Face Painting - \$100
- Free Cotton Candy - \$150
- High School Choir - \$150
- Toddler Bounce House – \$150
- Bounce House with Slide – \$200
- Obstacle Course Inflatable - \$400
- Pedal Tractor Pull - (looking for two sponsors at \$250 or one sponsor at \$500) (includes PA announcements during pull)
____ \$250 (Split Sponsor) ____ \$500 (Full Sponsor)

Donations in any amount are welcomed and appreciated!

Grantoberfest Sponsorship Form – September 17, 2016

Detach and mail with sponsorship fee to Grantoberfest, 23138 South Williams Rd, Grantsburg, WI 54840
Make checks payable to Grantsburg Chamber of Commerce. Please keep a copy for your records.

****Note: Gold Sponsors must pay by August 12 in order to be included in event advertising.**

Business / Organization Name: _____

Contact Name: _____ Email: _____

Address: _____ City, State, Zip: _____

Phone: _____ Sponsorship Level and/or Activity: _____

Would you like to have a booth area? _____ Yes _____ No

If yes, please also sign the back of the vendor contract form - and return with this application.

Do you need electricity? ___ Yes ___ No Amps needed _____

Type of activity / product at your booth: _____

If you are a Gold Sponsor, what size space would you like? _____

Location preference: _____